



WasabiCon® 2020 Vendor Application Form

The ninth annual WasabiCon anime/cosplay/gaming convention will take place October 3-4, 2020 at the Prime F. Osborn III Convention Center located at 1000 Water St, Jacksonville, FL 32204. An integral part of our event is the presence of merchandise and promotional engagement opportunities for attendees, so THANK YOU in advance for your interest in being an exhibitor at the convention.

Your contact for WasabiCon 2020 is Jo Witherington. He can be reached via email (jo@greenmustard.com) and by calling the Green Mustard Entertainment office: **(407) 536-9272** OR his direct line at **(772) 226-0156**.

EACH VENDOR BOOTH COMES WITH

- One (1) six foot skirted table.
- Two (2) folding chairs.
- A waste basket.
- A 10x10 space with backing pipe & drape.
- Two (2) Vendor Badges granting early access to the Vendor Room for load in/set up/restocking.

HOURS FOR SET UP AND OPERATION

- Friday, October 2, 2020
 - SET UP + LOAD IN is from 2:00 PM to 8:00 PM
 - NOTE: This is the only load in time. Access to load will not be available Saturday morning. Set up only.
- Saturday, October 3, 2020
 - SET UP is from 10:00 AM to 12:00 PM.
 - VENDORS ROOM HOURS are from 12:00 PM to 8:00 PM.
- Sunday, October 4, 2020
 - SET UP/RESTOCK is from 10:00 AM to 11:00 AM
 - VENDORS ROOM HOURS are from 11:00 AM to 4:00 PM.
 - BREAKDOWN/LOAD OUT HOURS are from 4:00 PM to 8:00 PM.

PRICING

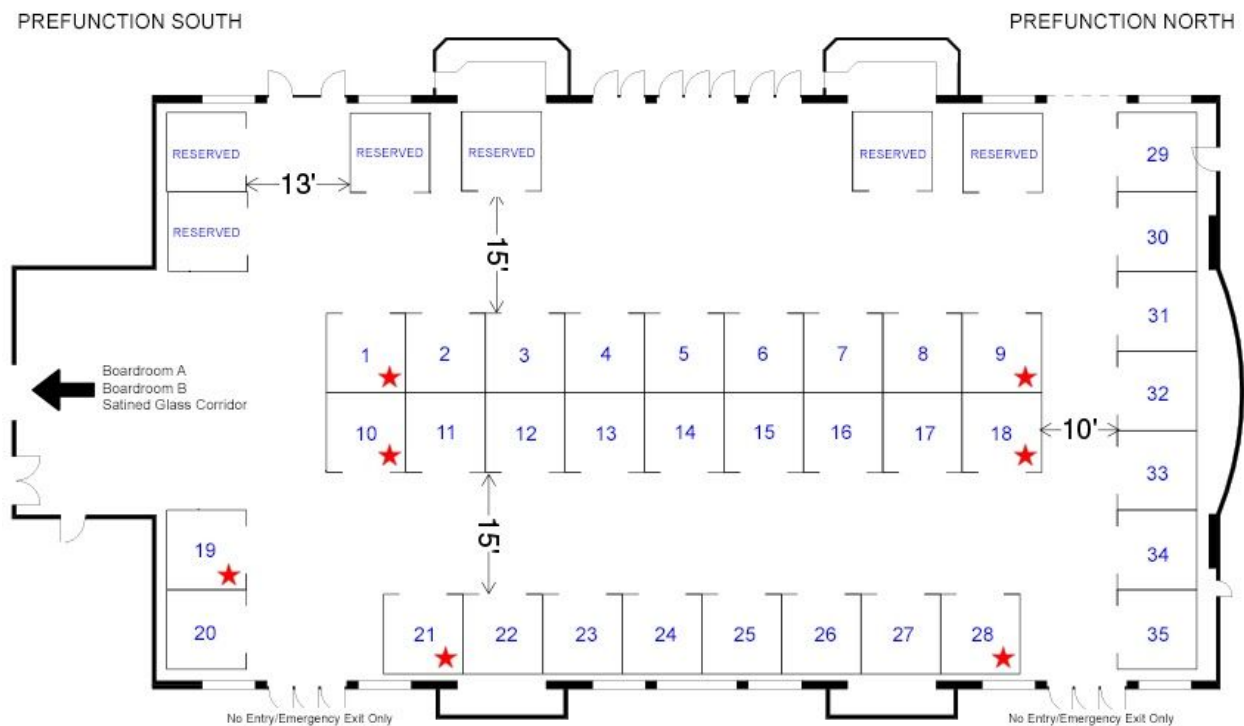
- \$325 for a Standard Booth before May 15, 2020.
- \$350 for a Premium (preferred location) Booth before May 15, 2020.
- \$375 for a Standard Booth on or after May 16, 2020.
- \$400 for a Premium (preferred location) Booth on or after May 16, 2020.
- Booth sales will close September 15, 2020.

IMPORTANT INFORMATION BEFORE PURCHASING A BOOTH

- Power is NOT included with your booth. You will need to purchase power directly from the Prime F. Osborn III Convention Center. See SECTION VII for contact information.
- Wifi is available in the convention center. If you need a hard line, a fee will apply. (You can contact the convention center directly for this.)
- There is a limit of four (4) spaces per vendor. This is due to floor plan logistics and to be fair to other vendors.
- You can purchase one (1) additional Vendor Badge per booth for \$25.

VENDOR MAP

The Vendor's Room is located in the Grand Lobby. Please use this map when selecting your preferred booth number(s). Booths with a red star are Premium Spaces. Please note that your space is NOT confirmed until paid for, thus preferences are assigned based on the order each is paid - not in the order each is submitted.



PLEASE PRINT CLEARLY. IF WE CAN'T READ YOUR INFORMATION, THEN WE CAN'T APPROVE IT!

SECTION I: VENDOR INFORMATION

Company Name

Contact Name

Contact Email Address

Contact Phone Number

Website (if any)

Address

City, State, ZIP Code

SECTION II: PRODUCT DESCRIPTION

Please give us a brief description of what you will be selling. (Example: Action Figures, DVDs, Games, Models, Pins, Plushies, Video Games, Wall Scrolls, etc.) If you are selling **food or drink** products, please include that information here. We will check with the convention's host property as to whether or not this is permitted and/or if a corkage fee is required.

SECTION III: SPACE & BADGE REQUEST

Let us know how many booths you are interested in & how many additional passes you want to purchase (\$25 each; one extra per space). Remember: each space already includes two (2) Vendor Badges.

Standard Space \$325 each (before May 15th)	Premium Space \$350 each (before May 15th)	Standard Space \$375 each	Premium Space \$400 each	EXTRA PASSES One per booth (optional) \$25 each	TOTAL DUE:

Please list your requested booth numbers in order of preference. (See map on Page 2.)

1. _____

3. _____

2. _____

4. _____

SECTION IV: PAYMENT INFORMATION

Before submitting payment, you must submit this completed and signed form for approval via one of these methods:

- **VIA EMAIL** | Scan and email this form in one single PDF file to **Vendors@WasabiCon.com**.
- **VIA US FAX** | Our fax number is **(407) 567-7915**. You do not need to include a cover sheet.

Once your form has been received and approved, the Vendor Coordinator will contact you for payment. Payment can be made online or via cash/check/money order. The Vendor Coordinator will supply you with the details upon approval of your application.

SECTION V: POLICIES (PLEASE READ CAREFULLY!)

- All Vendors and their staff are responsible for adhering to the Convention Rules and Weapons Policy posted online at WasabiCon.com/policies
- The assignment of Vendor space will be solely at the discretion of Green Mustard Entertainment management. While we will do our best to accommodate every request, we cannot guarantee a specific space.
- We will attempt to notify you of your table number and assignment prior to the event. Vendor packets containing badges and any other pertinent paperwork will be available for pickup before the event begins. Check WasabiCon.com/vendors for the scheduled set up times and hours of operation as they can be subject to change. Packets must be retrieved and badges worn before you will be allowed to set up your space. These packets will not be mailed in advance for any reason.
- Your Vendor Space will be considered confirmed upon receipt of a signed agreement with full payment. Partial payments and verbal agreements do not constitute a confirmed space or guarantee of any kind.
- Any cancellations must be received in writing no later than forty-five (45) days in advance of the event. A fee of \$25.00 will be charged for any cancellations per booth. Cancellations are not permitted after fourteen (14) calendar days before the start of the event and all fees (partial or complete) are non-refundable after that point. All refunds will be sent via U.S. Mail or via our online ticketing system within forty-five (45) days after the conclusion of the event.
- Set up and breakdown times at the convention are strictly enforced. Your booth should be open and available for business during the officially posted Exhibitors Hall hours. Breakdown of your space should not begin before the Exhibitors Hall closure time listed on your signed application.
- Bootleg merchandise (aka "grey market goods" - any/all unlicensed products and reproductions of any kind) including but not limited to imports, weapons, costumes, accessories, and all products containing trademarked properties is not authorized for sale in any Green Mustard Entertainment exhibitors area.
- Vendors agree that no weapon or adult material shall be purchased by or handled by any person below the legal age of 18. You are responsible for furnishing adequate information to Green Mustard Entertainment as to the proper removal of a weapon or adult material from the convention after purchase.
- Green Mustard Entertainment reserves the right to revoke or refuse any application or to deny access to and/or remove dealers from the event at any time.
- Green Mustard Entertainment is not responsible for losses due to theft, damage, fire, acts of nature, acts of God, or other causes.
- You are responsible for providing your own insurance, and neither Green Mustard Entertainment nor the hotel/convention center/event venue will be responsible for obtaining insurance for you, your company, or your/its employees.
- It is your responsibility to collect, report, and pay sales tax and/or fees according to federal, state, county and city regulations. Information and forms can be found online at http://dor.myflorida.com/dor/taxes/sales_tax.html
- Vendors must be owned and operated by an adult (18 years old or older) and he/she/they are responsible for his/her/their staff adhering to Florida labor laws. For details, please visit http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Index&Title_Request=XXXI#TitleXXXI
- Additional processing fees may apply if you pay for your vendor space online (via Eventbrite).

SECTION VI: IMPORTANT CONTACT INFO

EVENT WEBSITE

www.wasabicon.com

EVENT LOCATION

The Prime F. Osborn III
1000 Water St
Jacksonville, FL 32204
(904) 630-4000
www.primefosborn.com

ELECTRICAL SERVICES REQUESTS

Convention Center Event Services
(904) 630-4010
nancyth@asmjax.com
www.wasabicon.com/2020electricity.pdf

TELECOMMUNICATION SERVICE REQUESTS

Convention Center Event Services
(904) 630-4000
sglover@asmjax.com
www.wasabicon.com/2020internet.pdf

OFFICIAL SHOW DECORATOR

PRI Productions
1819 Kings Ave
Jacksonville, FL 32207
(904) 398.8179
www.priproductions.com

EVENT HOST COMPANY

Green Mustard Entertainment, Inc.
PO Box 644437
Vero Beach, FL 32964
(407) 536-9272
www.greenmustard.com

VENDOR COORDINATOR

Jo Witherington
(772) 226-0156
jo@greenmustard.com

EVENT COORDINATOR

Danielle Garbett
(407) 421-8044
danielle@greenmustard.com

SECTION VII: AGREED TO AND UNDERSTOOD BY

I have read and understand the policies of Green Mustard Entertainment's event which are available in this document and/or online at the specific event's website (denoted on the first page of this agreement.)

Signature

Date